

Sample form, not for offline completion.

Visit <https://mcrc.grantplatform.com> to apply.

2024 MCRC Business Operating Grants

To successfully submit an application for the 2024 MCRC Business Operating Grants, you must provide all of the requested information and upload all requested documents.

We highly recommend you download a copy of the application, become familiar with the application, prepare your information and narrative responses in advance. **Please remove all passwords from PDF documents prior to uploading them to the portal.** If there are passwords on any documents, we will not be able to open them, and your application will be disqualified.

The first page of the application will ask you to provide a name for the application - please use the business name.

If you have any questions or trouble completing the application, please reach out to the MCRC Administrator, Rebecca Mead, at rebecca@middlesexchamber.com.

Application name

Name of person completing the application.

Email address of the person completing this application.

What is the total amount you are applying for?

Legal Name of Business

Date Business Started

Business Address

Business Phone Number

Business Email Address

Business Website

Years at Address

Federal Tax ID Number

Form of Corporation

▼

Sole Proprietor

LLC

Corporation

S-Corporation

Partnership

NonProfit Organization

Letter of Good Standing



Majority Business Ownership

- Woman-Owned
- Minority-Owned
- Veteran-Owned
- Disabled-Owned
- None of the Above

Please describe your business. Be as detailed as possible.

10000 words

What is the primary reason for your funding request?

- Maintain operations due to a hardship currently being experienced.
- Provide funds for potential business expansion and growth.

Please describe and provide a dollar value for each aspect of your grant request.

Anticipated Use	Dollar Value
1	

Please upload costs documentation.



Total amount of your grant request.

Are you providing any additional funds to be counted as an equity match?

Yes

No

In the past three years, have you received any additional funding/assistance for the same reason you are applying to the 2024 Business Operating Grants?

Yes

No

Please choose the type of corporation, and enter the requested information in the tables below, as well as upload PDF files for the federal tax return paperwork for 2021, 2022, and 2023.

- Sole Proprietor: Form 1040 Schedule C
- LLC: Form 1040 Schedule C
- Corporation: Form 1120
- S-Corporation: Form 1120S
- Partnership: Form 1065
- NonProfit Organization: Form 990

If you file a different form for your business than what is listed above, please contact the MCRC Administrator at rebecca@middlesexchamber.com

Please note, that if the 2023 federal tax return not be completed at the time of the application, a CPA certified P&L statement will be accepted.

Form of Corporation

▼ Sole Proprietor LLC Corporation S-Corporation Partnership NonProfit Organization
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Upload a PDF of 2023 Federal Tax Return or CPA certified P&L statement.



Upload a PDF of 2022 Federal Tax Return



Upload a PDF of 2021 Federal Tax Return



How many employees were on your payroll as of the following dates:

	Number of Full Time Employees	Number of Part Time Employees
1	As of application date	
2	December 31, 2023	
3	December 31, 2022	
4	December 31, 2021	
5	How many employees are expected to be retained due to this grant funding ?	
6	How many employees are expected to be added due to this grant funding (if zero, so state)?	

Please upload IRS form 941 for 2023 Q4. If your business is a Sole Proprietorship or LLC with no employees other than the owner/single member, this does not apply to you. All entities with employees are required to submit this form. (optional)



By submitting this application, you represent and certify to the best of your knowledge and belief, that the information you have provided and the attachments here to are true and complete, and accurately describes the proposed project. You certify that the applicant business is in good standing with the town in which it is located, and is compliant with the Connecticut Department of Labor Office of Unemployment Assistance and all applicable state and federal employment laws and regulations, including but not limited to minimum wages, unemployment insurance, workers' compensation, and child labor.

You agree to promptly inform MCRC of any changes which may occur.

Business Contact Name and Role

Phone

Email Address

